

Facility Header)

No.....

Date.....

**CIRCULAR**  
**(Appointment of the BEA Medical Consultant)**

Pursuant to Ministerial Directives, Dr..... (specify position) is appointed Medical Consultant of the facility for Blood Exposure Accidents (BEAs).

Dr..... is in charge of conducting BEA information and awareness and setting up a case surveillance and management plan. In this framework, the Medical Consultant will need to have a BEA record (up-to-date) and reporting forms, as well as institute and enforce protocols for local BEA care, and ensure that antiretroviral treatment kits are available at all times within the facility.

**ATTN TO**

- All facility staffs
- Prefect or Governor
- Local elected officials
- DRS-DPS
- DNEHS
- PS focal point
- CABINET